

Minutes of Meeting

1st Livelihoods Working Group Meeting

26 August 2013

UNDP-Beirut office, 3:00 pm - 4:10 pm

List of participants

Organization	Name	Position	Telephone	E-mail
PCM	Mr. Ramzi Naaman	-	N/A	rnaaman@pcm.gov.lb
Ministry of Social Affairs	Mr. Haytham Sayyad	Regional Area Coordinator	-	hytham-sayyad@hotmail.com
FAO	Mr. Yasir IFTIKHAR	Emergency/Communication	70 120 083	yasir.iftikhar@fao.org
ILO	Ms. Joumana KARAME	Programme Officer	03 664 229	karame@ilo.org
ILO	Ms. Sawsan MASRI	Syrian Refugee Programme Coordinator	03 790 124	masri@ilo.org
OCHA	Ms. Rawad ELZIR	National Humanitarian Affairs Officer (HAO)	76 112 285	elzir@un.org
OCHA	Ms. Yannick MARTIN	HAO	76 183 313	martiny@un.org
UNDP	Ms. Alice DAL GOBBO	Intern – Lebanese Communities Support Project	71 321 271	dalgobboalice@gmail.com
UNDP	Ms. Charu BIST	Livelihoods Admin		charu.bist@undp.org
UNDP	Mr. Clark SURIZNO	Senior Early Recovery Advisor	71 452 819	jclarksurizno@gmail.com
UNDP/BCPR	Mr. Jos DE LA HAYE	Conflict prevention specialist	N/A	jos.de.la.haye@undp.org
UNDP	Ms. Nancy MAROUN	Lebanese Communities Support Project	03 129 736	nancy.maroun@undp_lebprojects.org
UNDP	Mr. Raghed ASSI	Programme Manager	70 188 122	raghed.issa@undp.org
UNESCO	Mr. Nilse RYMAN	Regional Coordinator	71 848 238	N.Ryman@unesco.org
UNFPA	Ms. Reema MASOUD	Protection Officer	76 423 219	masoud@unfpa.org
UN-HABITAT	Ms. Synne BERGBY	Shelter & WASH Planning Officer	78 832 213	synnebergby@gmail.com
UNIDO	Ms. Jessica MOUFAWAD	Field Office Assistant	70 718 596	jimoufawad@unido.org
UNRLD	Ms. Mirna SABBAGH	Coordination specialist	N/A	mirna.sabbagh@one.un.org
Al Majmoua	Ms. Alia FARHAT	Social performance manager	N/A	alia@almajmoua.org
AMEL	Mr. Virginie LEJERRE	Program Coordinator		research@amel.org.lb

AMEL	Mr. Campeau MIHUELA	Intern		campeau.michaela@yahoo.com
DRC	Ms. Abeer MEZHER	Head of Development Programme	79 100 362	abeer.mezher@drclebanon.dk
EU	Mr. Simon BOJSEN-MOLLEK	Programme Manager	N/A	simon.bojson-mollek@eeas.europa.eu
Heartland Alliance	Ms. Maya ABDULRAHMAN	Project Manager	03 041 149	mabdulrahman@heartalliance.org
Heartland Alliance	Ms. Noora ELKOUSSY	Country Director	70 579 818	nelkoussy@heartland.org
IRC	Ms. Francesca BATTISRIN	Economic Recovery and Development Coordinator	71 374 888	francesca.battisrin@rescue.org
IRC	Mr. Bryce PERRY	Country Director	78 949185	bryce.perry@rescue.org
IRC	Mr. Roy ABI JAOUDE	Livelihoods Manager	71 363 444	roy.abijaoude@rescue.org
PU - AMI	Ms. Victoria LAVENNE	Head of Mission Assistant		lib.grants@py-ami.org
Relief International	Ms. Mireille DIKA	Head of Programs	70 014 979	mireille.dika@ri.org
USAID	Ms. Rana HELOU	Economic Growth Specialist	04 542 600 ext:4321	helour@state.gov
WRF	Ms. Toufic RIZKALLAH	Assistant Director - Lebanon Programs	01 502 188 03 203 128	toufic@wrf.org.lb
WVI	Mr. Georges ABI RIZK	Economic Development Specialist	03 765 108	george_abirizk@wvi.org
UNHCR	Ms. Carol El Sayed	Head of Community Development Unit	03- 699 870	elsayed@unhcr.org
UNHCR	Ms. Danya Kattan	Community Development Assistant (Livelihoods) focal person	03-222 814	kattand@unhcr.org

Agenda of the meeting

1. Introduction and general updates
2. Validation of the Draft Terms of Reference (TOR) of the Livelihoods Working Group (LWG)
3. Updates per agency (assessments, activities, etc)
4. AOB

Summary of discussions

Item	Actor	Deadline
<p>Introduction and welcoming</p> <p>The beginning of the year signified the first time livelihood programmes were prominently considered in the Syrian refugee response and were, as a result, included in the RRP5 process. Following RRP5, this was the first meeting of the Livelihoods Working Group (LWG). The primary objectives of the meeting were to review the draft LWG Terms of Reference (TOR), learn more about the key actors and obtain updates on agencies about their current and forthcoming livelihood programmes/activities. The meeting was also an opportunity to touch up issues, achievements and challenges facing the sector. Some participants expected to be briefed on the preliminary findings of the WB/UNDP study during the meeting.</p> <p>The revised coordination structure related to livelihoods was explained. There are three working groups under the Task Force on Host Communities, namely the LWG, the Social Cohesion Working Group and the Services Working Group. Livelihood interventions targeting both host and refugee communities was considered to be essential to promote social cohesion given the increasing limited employment opportunities and competition over already scarce resources.</p>		-
<p>Terms of reference (TOR) of the Livelihoods Working Group (LWG)</p> <p>The draft TOR of the LWG was presented to the members. The draft TOR had been initially prepared with input from UNDP, Ministry of Social Affairs and the Prime Minister's Office. Mr. Clark SURIZNO, Early Recovery Advisor, observed that the TOR reflected shorter term activities rather than medium to long term. Mr. Nilse Ryman (UNESCO) requested clarification as to whether formal vocational training fell under the Education Working Group (EWG) or under the LWG.</p> <p>Francesca Battistin (IRC) asked about how the LWG related to the Livelihood Field Coordination Meeting taking place in the North (Qobayat). It was explained that the LWG at central level sets the national livelihoods strategy and advocates for funding, in close consultation with the field. The LWG also extends technical support to the field coordination group. So far, field coordination on livelihoods is taking place in Qobayat, which is co-chaired between UNHCR and FAO.</p> <p>Following discussions, the following was agreed:</p>		

Action: <ul style="list-style-type: none"> - UNHCR recirculate the draft TOR for feedback, comments and inputs from the members - Formal vocational training programme e.g. BT/TC (high school level) falls under the WEG - Assess the need to have coordination mechanisms in other additional field locations - Meetings be held every two weeks in the beginning 	UNHCR	
Main issues (achievements and challenges) and Mapping		
<ul style="list-style-type: none"> ▪ Ms. Abeer Mezher (DRC) asked Mr. Haytham Sayyad of the Ministry of Social Affairs for details related to their position on vocational training for Syrian refugees. Mr. Sayyad stated that a ministerial decision will be issued in the coming weeks. It was still not clear which trainings would be affected. MOSA was also seeking to crack down on informal businesses with the support of Internal Security Forces (ISF) and municipality police. ▪ Ms. Charu Bist (UNDP) briefed about the World bank/UNDP study on the impact of the Syrian crisis on host communities. She presented the methodology of the UNDP and WB study and solicited feedback from the plenary with respect to their cash for work and livelihood programmes. Only DRC provided input. ▪ Mr. Iftikhar Yassir (FAO) briefed about the food security project (vaccination campaign and dairy products) and the impact on host communities. This was considered an important topic which would fall under the FSWG. ▪ A mapping of services was considered as an essential step to learn more about existing activities and identify gaps (by area, service, target group, etc). In that respect, a 5W matrix was presented to all. It was suggested to add the donor to each project to prevent overlapping. Concerns were raised that it might be difficult from a programmatic perspective given multi-donor funding in some projects. Action: <ul style="list-style-type: none"> - Develop strategy of LWG during next meeting - Share and fill in the 5W matrix 	Working group members	
Next steps		
Follow-up on action points above	LWG	
Meeting in next two weeks to develop the livelihood strategy in light of assessment findings, RRP6 plans, etc	Co-chairs	
Attachments: <ul style="list-style-type: none"> - TOR of Livelihoods Working Group - 5W matrix - PowerPoint presentation on latest registration figures, statistics on the skills and occupations of Syrian refugees in 		

Lebanon		
---------	--	--